

Capabilities Statement

Elite Innovative Consulting, Inc.

Elite Innovative Consulting is a minority,
Woman-Owned Small Business.



Core Competencies

Elite Innovative Consulting is a full service financial analysis and accounting firm that offers innovative solutions and problem solving skills to government entities and businesses alike. Elite is designed to serve clients and provide expertise in accounting, finance, program and financial management, trend analysis, marketing and sales consulting. Today's ever changing regulatory environment makes it imperative for government entities and businesses to be at the cutting edge of accounting and tax related developments affecting their operations. Elite empowers government entities and businesses to institute a sound financial foundation. We believe it is important to establish a business relationship with each of our clients. Our commitment to excellence will take or clients to the next level.

Company Designations

Cage Code: 55DU8

DUNS No.: 163056034

EIN: 20-0764676

NAICS: 561499
541120
541219
541214
541611
541612
541613
541618
561110





About Elite Innovative Consulting

Elite Innovative Consulting was established in 2004 and is based out of Miramar, FL. Our staff's diverse backgrounds coupled with dedication, experience, skills and commitment to excellence have separated us from our competition and made us a leader in our profession.

The staff of Elite Innovative Consulting, Inc. has over 35 years of experience with Financial Statement Preparation and Reviews, Statement Compilations, Policies and Procedures Preparation, Audits Reviews, Payroll Services and Fiscal Trainings. Elite Innovative Consulting also has 5 years experience with C.O.A accreditation services.

Over the past 6 years, Elite has successfully established a business relationship with Family and Children Faith Coalition - FCFC, during which Elite has compiled financial data, prepared annual and quarterly financial statements, performed reconciliations, provided technical assistance for the financial statements, prepared policies and procedures, prepared and revised budgets, processed payroll and made financial recommendations throughout each process. Elite provided the FCFC staff with several training regarding Budgets, Financial Data and Financial Statements so that they could identify and complete all the requirements and guidelines that are relevant to each position. Elite provided audit liaison services to FCFC in order to resolve and respond to findings, recommendations, deficiencies, weaknesses and Management Advisory Comments. Elite redrafted the financial statements to reflect any audit findings.

Elite is a subcontractor for Esperanza on the Department of Labor grant. Elite performed financial evaluations and program monitorings for each site location across the nation. Once the reviews were complete, recommendations for improvements to accounting systems and internal controls are typically presented to management. While the purpose of these assessments was to ensure accurate reporting, the suggestions made should also be considered as a proactive way to improve their business model. The principles presented to each organization provided the framework necessary for management to attain its business goals, while ensuring accurate financial reporting and fiscal responsibility. Elite performed Budget, Financial Statement, and Accounting trainings at numerous Esperanza conferences.

Services Provided

- Accounting/Bookkeeping
- Managerial Consulting
- Financial Consulting
- Organizational Structure
- Review of Internal Controls
- Project Management
- Budgeting
 - Budget v. Actual Comparison
- Preparations of Financial Statements
- Policies and Procedures
- Audit Liaison Services
- Payroll and Tax Services
- Cash and Accrual Based Accounting
- Reconciliations:
 - Budgetary
 - Payroll
- Trainings/Seminars
- Notary Public
- COA Certified
- Capacity Building

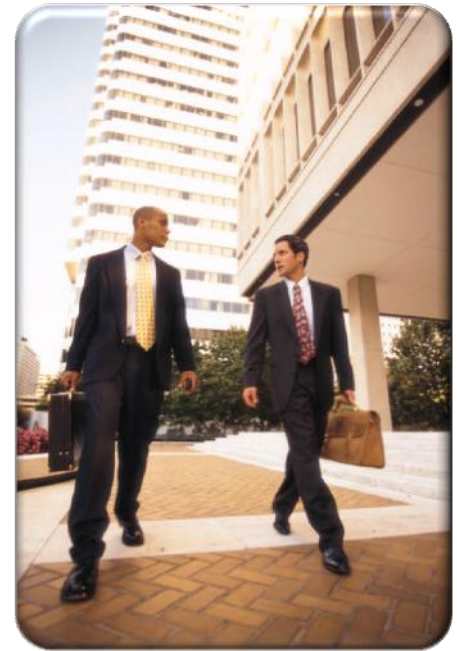
Contact Information

Venessa E. Pena is the CEO and Co-Founder of Elite Innovative Consulting. Venessa has a Bachelor of Science in Business Management from Florida International University and over 8 years experience in Accounting, Management and Sales.

Jorge L. Torrales III is the Senior Vice President of Elite Innovative Consulting. Jorge has a Bachelor of Science in Marketing from Fairleigh Dickinson University and over 11 years of experience in Accounting, Management, Marketing and Sales.

Jose Flores has a Bachelor of Science in Administration from University of Phoenix. Jose is retired from the United States Marine Corps and has over 20 years experience in Business Administration, Intelligence and Accounting.

Ero Torrales has a Bachelor of Science in Accounting from Monmouth University with over 35 years experience in Accounting and Management.



Elite Innovative Consulting

5033 SW 139 Terrace

Miramar, FL 33027

T: 305.829.2552

F: 305.829.8547

Email: eliteinnovative@aol.com

Website: www.eliteinnovative.com

